

Minutes of the Silverspring Community Association

Tuesday, June 4th, 2019

Silverspring School Library

Attendance:

Karen Farmer (City rep), Karmen Maslin, Adam Day, Devona Saul, Jen Anderson, Norm Hain, Sue Foreman, Danielle Bouey, Jacqueline Jordan

1. **Call to Order:** Adam called the meeting to order at 8:04 pm. Read principles. New member, Jacqueline Jordan, was present. She will be our new Social Coordinator. Introductions were made.
2. **Approval of the Agenda:** Motion to approve with following changes made by Devona, seconded by Jacqueline:
 - a. Omit 4-Bus arising from minutes b. Rink payment and c. Maichimp update
 - b. 10-Announcements a. Next meeting should read AGM in September
 - c. Add 7-New business d. AGM date

Carried.

3. **Adoption of the minutes from May 7, 2019:** Motion to adopt made by Devona, seconded by Jen. Carried.
4. **Business Arising from Minutes:**
 - a. Storage – Adam spoke to Mother Theresa school and they do not have any space available for the community association to store sporting equipment. Adam left a message with Silverspring School but has not heard back. Probably safe to assume that their answer will be similar to Mother Theresa. Per the prior month's minutes, Tim was to approach Ebenezer Church and look into a Secan. Tim was not present at this meeting and a follow up was not provided. Will have to use the rink shack in the interim. Karen suggested we explore the feasibility of building a new structure for a 1000 sq. foot building, possibly beside the rink shack. Could look at cost sharing with another organization. It was decided to get permission from the city now and will also source quotes from Rona and Cdn Tire.
5. **Chair's report:** Eli is out of the country. All points are included in the New Business section.
6. **Treasurer's report:** Danielle distributed updated financials (refer to attached). Similar to prior year. Still need to pay for shared programming. Yearend is June 30th. Reviewed the donations in the budget before yearend:
 - a. Ebenezer Christmas Candy Bags \$450 – Danielle did not receive a request, not paid.
 - b. Mother Theresa school \$1,000 – pay this year
 - c. Silverspring school \$1,000 – pay this year
 - d. St. Joseph school \$250 – do not pay
 - e. Ebenezer Church \$400 – pay this year
 - f. Silverspring crosswalk patrol \$300 – do not pay
 - g. Mother Theresa crosswalk patrol \$300 – pay this year

Proceed with paying the 4 donations noted above. Need to review our donations at the AGM in September, in particular the donations made to the schools.

7. **New Business:**

- a. Theatre in the Park – July 25, 2019 at 7 pm this summer. This event was well attended last year. Theatre has requested a donation of \$600 similar to prior years. \$600 is already in our budget for the year and will be paid.
- b. Community BBQ wrap up – June 2nd event was very well attended and served approximately 1,300 people. Numbers to come.
- c. Park Enhancement Application – Received a copy of an application from a group currently fundraising for an additional playground structure at Mother Theresa school. Discussed if the SCA supports the application for the grant. The group has raised \$30K so far. Need to have the application submitted to the city by the end of June (this deadline has already been extended). The application needs to be submitted by the local community association with a letter of support. Danielle made a motion to support the completion of the form, with no financial contribution at this time. Seconded by Jen. All in favor, carried.
- d. AGM – Will host the AGM similar to prior year on Saturday, September 7th – Rider game in the park. Motion made by Jen, seconded by Devona. Committee will include Devona, Jacqueline, Jen, Adam and Eli. Devona made a motion that the budget also be similar to prior year \$1,300, seconded by Sue.

8. **Coordinator Reports:** Coordinator reports were distributed electronically by Adam, refer to attached.

- a. Adam inquired if we should look at sharing our website with another community association?
- b. Per Erin's Communications report, need to produce a printed newsletter in August – Jacqueline will create the newsletter and Devona will coordinate delivery.
- c. Rink – grant application is complete. Norm removed the graffiti. Norm also tested the new water hoses and they seem to work well. Softball bench was vandalized.

Norm made the motion to adopt the coordinator reports, seconded by Devona.

9. **Community Consultant Report:** See attached.

10. **Announcements:** Next meeting is the AGM on September 7th, 2019.

11. Meeting adjourned at 9:20 pm.